



## Winona Area Public Schools 2017-2018 Budget Reduction Timeline

<u>Date</u>	<u>Activity</u>
December 1, 2016	School Board approves reduction goal of \$1.5 million
December 15, 2016	School Board is briefed on timeline for budget reductions
December 16, 2016	Notify community of opportunity to participate in District Budget Reduction Committee (DBRC) <ul style="list-style-type: none"> <li>&gt; Place ad in paper</li> <li>&gt; Place information on district website</li> <li>&gt; Share flyer to be posted in buildings, shared with PTA's, shared at staff meetings</li> <li>&gt; Require application in case response is high and there is a need to make selections</li> </ul>
January 5, 2017	School Board takes action <ul style="list-style-type: none"> <li>&gt; Approves timeline for budget reductions</li> <li>&gt; Name representatives for District Budget Reduction Committee (if desired)</li> <li>&gt; Make community member selections for DBRC, if needed (lottery, by interest represented)</li> </ul>
January 6, 2017	Send out meeting invitation for District Budget Reduction Committee (about 30 people) <ul style="list-style-type: none"> <li>&gt; Executive Cabinet Members (3)</li> <li>&gt; Principal Representatives (Elementary, Middle, Secondary) (3)</li> <li>&gt; Teacher Leaders (Nominated by Principals, one per PreK-12 building) (8)</li> <li>&gt; Representatives from other groups (EA's, Maint, Clerical, Non-Affiliated) (4)</li> <li>&gt; Community Members (10)</li> <li>&gt; School Board Representatives (2)</li> </ul>
January 17, 2017	First Meeting of District Budget Reduction Committee (4:00 - 5:15 at District Office) <ul style="list-style-type: none"> <li>&gt; Discuss need for reductions and fund balance impact</li> <li>&gt; Committee purpose: help gather reduction ideas, help rank list of reduction ideas</li> <li>&gt; Give direction on how to submit budget reduction ideas for costing</li> <li>&gt; Set up future meeting date(s)</li> </ul>
January 18, 2017 thru February 3, 2017	Submission of Budget Reduction Ideas via Google
January 18, 2017 thru February 17, 2017	Costing of Budget Reduction Ideas
February 21, 2017	Second Meeting of District Budget Reduction Committee (4:00 - 5:15 at District Office) <ul style="list-style-type: none"> <li>&gt; Discuss ideas submitted and potential savings</li> <li>&gt; Rank ideas and provide rationale</li> </ul>
February 23, 2017	Results of the DBRC process shared with District Administrative Team
March 2, 2017	Superintendent shares draft of recommended budget reductions with School Board
March 3, 2017	Draft of recommended budget reductions placed on district website
Various March Dates	Community Forums and presentations at staff meetings <ul style="list-style-type: none"> <li>&gt; Share information with whomever wishes to be informed</li> <li>&gt; Talk about the rationale behind the reductions and their impact on WAPS</li> </ul>
April 6, 2017	School Board takes action <ul style="list-style-type: none"> <li>&gt; Approving specific budget reductions</li> <li>&gt; Adopts resolution on proposed staff non-renewals or unrequested leaves</li> </ul>
June 1, 2017	First reading of proposed 2017-2018 budget
June 15, 2017	School Board approves 2017-2018 budget

Notes: Dates subject to change as needed. Superintendent will be updated throughout the process.